

Source: BBC News – School Report:

## **Writing news with Huw Edwards, BBC newsreader: key points**

[http://news.bbc.co.uk/2/hi/school\\_report/resources\\_for\\_teachers/9609960.stm](http://news.bbc.co.uk/2/hi/school_report/resources_for_teachers/9609960.stm)

- Once you've got all your facts and material, it's time to start writing your reports.
- If writing for TV or radio, you need to write a script, which will be read aloud possibly alongside pictures or audio clips.
- If you're writing a text-based story, think about how photos might work alongside it
- Before you start writing, ask yourself: what is the main point of this story?
- If you're not sure, tell it to a friend – what's the first thing you say to them? That's a good guide to the most interesting part of a story and will probably be the start of your story.
- The middle of your report may well be the best parts of your interview so review the material and pick out the best answers.
- Also need to plan an ending – what final thought do you want to leave audience with?
- Stick to the 3 C's of news writing: be clear, concise and correct.
  - Clear – as if you were telling the story to one person; never use a long word where a short one will do just as well.
  - Concise – keep to the key facts and don't bore your audience!
  - Correct – get facts, grammar and punctuation right and be honest about where your information is from.